

REQUEST FOR PROPOSALS
PROFESSIONAL CONSULTANCY SERVICES FOR SCHOOLS IN
VARIOUS DISTRICTS OF KWAZULU-NATAL
CONTRACT NO. CDC/3/23 ET AL

The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

The CDC has been appointed by the Department of Education, KwaZulu-Natal Province (DoE) to assist with rolling out Infrastructure projects for the KwaZulu-Natal School Building Programme.

INVITATION TO TENDER

The CDC is inviting capable and competent Service Providers to submit Proposals as Consortia/JVs or Multidisciplinary entities for the provision of professional consulting services for various schools in various Districts of KwaZulu-Natal.

The consortium/JV or Multi-disciplinary entity must consist of the following professional disciplines services:

- Lead Consultants & Principal Agents
- Land Surveying Services
- Architectural Services
- Quantity Surveying Services
- Civil Engineering Services
- Structural Engineering Services
- Electrical Engineering Services
- Mechanical Engineering Services
- Geotechnical Engineering Services
- Construction Health and Safety Agent (CHSA)
- Environmental Specialist

JVs shall include ALL the disciplines listed above. Any bid from a JV that does not meet this requirement will be considered as non-responsive.

Respondents are required to have relevant experience and knowledge in the planning, design, construction management and commissioning of infrastructure projects, where applicable.

CONDITIONS

- (a) Preference will be given to bidders closest to the point of delivery within the Province. Proof of office operational office establishment within KwaZulu-Natal Province, i.e. lease agreement, municipal billing clearance certificate, must be submitted
- (b) The following legislation shall apply:
- (i) Public Finance Management Act (PFMA).
 - (ii) Preferential Procurement Policy Framework Act, 2000
 - (iii) The Preferential Procurement Regulations 2022
 - (iv) The CIDB Act 38 of 2000
 - (v) National Treasury Regulations.
 - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
 - (vii) Compensation for Occupational injuries and disease Act (130 of 1993);
 - (viii) B-BBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013);
 - (ix) NEMA National Environmental Management Act (107 of 1998) and
 - (x) Any other applicable legislation.
- (c) The **90/10** or **80/20** preference point system, as per the Preferential Procurement Policy Framework Act 2000. The allocation of points - will apply as follows:
- (i) Price - **90/80,**
 - (ii) Specific goals - **10/20.**
- The highest responsive tender will be used to determine the preference point system applicable.
- (d) Bidders and all its Consortium/Joint Venture (JV) members, if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (e) All Bidders must be Value Added Tax (VAT) Vendors and the offers will be deemed to include VAT.
- (f) Disbursements will be paid based on proven costs using Department of Public Works rates.
- (g) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g., MAAAO.
- (h) The CDC will only award the Bid to a Successful Bidder who is tax compliant. The tax compliant status of the Bidders (and all the members in the Bidding Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.
- (i) As per the amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). QSEs' with at least a 51% and EMEs with an annual turnover of above R1.8 Million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R1.8 Million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. In the case of a JV or Consortium, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of the member entities to confirm the type of enterprise.
- (j) The empowerment and development objective of 33% SMME participation, will be controlled where the bidder in terms of the Amended B-BBEE Codes is a Generic Entity (Turnover over R50 million). The appointed service provider must sub-contract/partner with practitioners from previously disadvantaged groups (black, female and/or with people with disabilities) and/or local black-owned companies (with a turnover of less than R50 million), where scope and credentials permit.
- (k) Capacity assessment will be conducted if the recommended bidder is legible to be awarded more than one cluster/project.
- (l) The CDC will not allocate additional projects to any bidder who has Final Accounts/Close Out Reports outstanding for more than 60 days from the date of contractual obligation.
- (m) The performance of the bidders on projects they have been awarded shall be reviewed and evaluated on an on-going basis by the CDC Project Manager. Poor performance on awarded projects may result in a bidder not being awarded future projects by the CDC.
- (n) No price quotation or competitive bids will be awarded to a person or entities who fail to provide proof of tax compliance status within the timeframe given to do so.
- (o) Proof of registration with relevant Professional Statutory Bodies or membership with Voluntary Associations (whichever is specified). Confirmation of professional registration will be conducted at a point in time of the evaluation process through the Professional Bodies' Registries, therefore professionals must ensure that their registrations are valid and appear in the registers throughout the evaluation process.
- (p) Public servants are prohibited from conducting any form of business with any organ of state or be a director of a public private company conducting business with an organ of state, unless such an employee is in an official capacity a director of a company listed in schedule 2 and 3 of the PFMA. Verification will be done and bidders will be disqualified should they be found to be in contravention with the regulations.
- (q) No telephonic or any other form of communication with any other CDC member of staff, other than the named individual below, relating to this request for bid will be permitted. All enquiries regarding this bid must be in writing only, and must be directed to: Ms. Zine Mtanda, Unit Head: Supply Chain Management; e-mail address: kzntenders@coega.co.za
- (r) The tender validity period shall be twelve (12) weeks.

Bid documents will be available for download from the CDC Website (www.coega.co.za) from **22 February 2023 10:00 am**, at no cost. Potential bidders will be required to provide their email addresses in the system before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

A **non-mandatory, virtual Briefing Meeting** will be held on **28 February 2023 at 10:00** am via Microsoft Teams. **Briefing notes** will only be shared with potential bidders who **downloaded the tender documentation** and provided their correct email addresses.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

One original completed bid document shall be placed in a sealed envelope clearly marked and mentioning contract number, for example:

“CDC/3/23 ET AL: RFP - PROFESSIONAL CONSULTANCY SERVICES FOR SCHOOLS”

Bidders must submit one document and in cases where the bidder is responding for more than one cluster, the bidder must complete a separate financial proposal for each contract. Bidders who submit one financial proposal and indicate that it is for more than one contract will be disqualified.

The **closing date** and time for the receipt of completed bids is **20 March 2023 at 12:00 pm** at the **CDC KZN Office, 18 Cranbrook Crescent, Umhlanga, Durban, 4051**. Bids must be handed in at the **Document Control Office on the Ground Floor**.

Bids will be **opened to the public**, and no late submission will be considered.

Failure to provide **mandatory information** required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, tippexed, facsimiled or e-mail submissions will not be accepted.

All the enquiries regarding this bid must be in writing only, and must be directed to:

Ms. Zine Mtanda, Unit Head: Supply Chain Management, E-mail: kzntenders@coega.co.za

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.

TIP-OFFS ANONYMOUS HOTLINE:
STOP: THEFT / FRAUD / DISHONESTY / BRIBERY /
BLACKMAIL / INTIMIDATION
Call Toll-free TODAY: 0800 007 035 and remain anonymous.



▪ right **PLACE** ▪ right **TIME** ▪ right **CHOICE**

